



The Annual Parish Council Meeting was held in Bratton Fleming Village Hall on Wednesday 20 May 2015 at 8:10pm.

**Present:** Cllrs T Shapland (Chairman), F Benbow, B East, P Freeman, M Huxtable, A Kellaway, Mrs P Kellaway, M Prowse and G Tribe,

**In attendance:** 15 parishioners, Parish Clerk

Councillors signed their Declaration of Acceptance of Office before the commencement of the meeting.

**1. Election of Chairman and Vice Chairman**

**1. Chairman**

Cllr Tribe proposed Cllr Benbow as Chairman for the coming year. Seconded by Cllr Prowse, There being no other nominations Cllr Benbow was unanimously elected.

**2. Vice Chairman**

Cllr Prowse proposed Cllr East as Vice Chairman. Seconded by Cllr Shapland. There being no other nominations Cllr East was unanimously elected.

**2. Apologies**

Apologies for absence were received from County Cllr R Edgell.

**3. Police Report**

A report had been received from PCSO Adam Berry.

During the past month four calls had been logged from Bratton Fleming: 1x Domestic incident; 1x Highway disruption; 1x Log in relation to a fuel theft; 1x RTC.

During the same period five crimes had been reported: 4x Theft from motor vehicle (fuel theft); 1x Harassment .

**4. Bratton Fleming Festival**

Mrs Rock reported that there had been enough interest from the suggestion to revive the Village Festival for it to go ahead this year. A committee had been formed and it was hoped to hold some fund raising events. As the Festival had no funds at present, she requested some financial assistance from the parish council.

Cllr Shapland reported that he held over £260 from the Jubilee Festival which could be used.

It was agreed that the parish council would top this up with a further £250.

**5. Public Participation**

1. Following an enquiry from a parishioner it was agreed to hold a site meeting on Monday 25 May at Sentry Cross to determine what safety improvements could be carried out to the kissing gate. It was noted that there was another entrance to the Recreation Ground at South View.
2. Cllr Benbow clarified the presentation recently held by the developer regarding proposals for housing at the top of the village. No planning application had yet been submitted
3. Cllr Prowse explained the changes to the wording that had been made to the Local Plan, which had been reported at the previous meeting.
4. Mr Steele explained to the parishioners the requirements for advertising parish council meetings.
5. The shop offered to display agendas etc for parish council meetings, this was agreed.
6. Cllr Benbow explained that parishioners were welcome to email him as Chairman, but work commitments meant that he was not always available to speak to.

**6. Approval of Minutes of the meeting held 15 April 2015**

The minutes were agreed and signed as a true record.

**7. Matters Arising from Minutes of meeting held 15 April 2015**

None.

**8. Planning**

**1. Applications –**

59139 Conversion of loft space (including dormer windows) to form additional living accommodation together with internal alterations Hartland View Bratton Fleming

**It was resolved** to recommend approval

**2. Decisions - Approval:**

58986 Reserves matters application for the erection of one dwelling with detached garage (outline permission 56201) at land adjacent to The Fairway Bratton Fleming

59045 First floor extension at 20 Homer Close Bratton Fleming

59069 Approval of details in respect of discharge of condition 2 (contamination report) attached to prior approval 58612 at Greenacres Bratton Fleming

**9. Correspondence**

1. Letter from parishioner regarding site meeting – circulated to councillors.
2. Code of Conduct Training by NDC at the Civic Centre.
3. New Councillor Training, arranged by Barnstaple Town Council
4. DALC newsletters
5. Clerks & Councils Direct – May 2015.

**10. The White Hart**

Cllr Prowse reported that a meeting was due to take place to determine how to move things forward. Some work was needed to be done to protect community assets such as the White Hart.

**11. Biodiversity Report**

Cllr Benbow reported that the Biodiversity report at Weare Gifford had been carried out by Devon Ecology Ltd, not the Devon Wildlife Trust as reported at the last meeting.. he was very impressed with the report and felt that it could be a benefit to the parish. He would contact the company to enquire the cost of carrying out a survey.

Cllr Shapland reported that the Scout Group were willing to plant trees in the Community Woodland.

**12. Highways**

It was reported that a good job had been done in cutting the White Hart hedge opposite the village hall, but the main road hedge was still overgrown, reducing visibility at the road junction.

It was reported that the road below the Industrial unite was recently dug up, but had not been filled in satisfactorily. It was believed that the work had been carried out on behalf of South West Water. To be reported to Highways.

It was reported that the sign on the A399 warning of the junction at Four Cross Way was not clearly visible. A number of ‘near misses’ had been witnessed where motorists had apparently been unaware of the junction. It was suggested that either the sign should be placed higher to improve visibility, or double white lines could be placed either side of the junction. It was agreed to inform Highways that road markings etc were currently unsatisfactory, and to request action be taken to increase safety at the junction.

**13. Reports**

**Composting Group.**

Cllr Shapland reported that during the past month payments had been £48 for 2 new safety helmets, £998.40 to Mr Heywood for site work with JCB & lorry, and £500 to the new Youth Club.

Receipts had been £583.35 for 12.32 tonnes material removed in March, and £909.67 for 16.32 tonnes in April.

The balance currently stood at £9495.22.

**14. To consider any matters raised at the Annual Parish Meeting**

None.

**15. Finance**

**1. Adoption of accounts for 2014/15**

The accounts for 2014/15 were agreed and adopted as a true record of the council's financial affairs.

**2. Completion of Annual Return**

Section 2 of the Annual Return was completed and signed.

**3. Receipts 50% Precept and Grant** £6578.83

**4. Payments:**

1.	Mr S Shapland – grass cutting	£ 24.00	Cheque No. 942
2.	Parish Clerk's salary & expenses	£116.94	Cheque No. 943
3.	Bratton Fleming Festival	£250.00	Cheque No. 944

The three accounts were agreed for payment.

**16. Items for consideration for the next Agenda.**

Sign for Benton Road; Parish Council Assets.

**17. Date of next meeting:** Wednesday 17 June 2015

There being no further business, the meeting closed at 9.07pm.