



Minutes of the Annual Parish Council Meeting held in Bratton Fleming Village Hall on Wednesday 18 May 2016 at 8:15pm.

Present: Cllrs F Benbow, B East, P Freeman, Ms N Henry, M Huxtable, Mrs P Kellaway, T Shapland and G Tribe,

In attendance: 7 parishioners, Parish Clerk.

1. Election of Chairman and Vice Chairman

1. Chairman

Cllr East thanked Cllr Benbow for his work as Chairman during the past year, and proposed him for the coming year. Seconded by Cllr Shapland. All in agreement.
The being no further nominations Cllr Benbow was duly elected.

2. Vice Chairman

Cllr Benbow proposed Cllr East as Vice Chairman. Seconded by Cllr Shapland. All in agreement.
There being no further nominations Cllr East was duly elected.

2. Apologies

Apologies for absence were received from Cllrs A Kellaway, M Prowse and Cllr R Edgell (DCC).

3. Public Participation

1. It was advised that the signs at the Grange Hill Industrial Units came under advertising regulations. Planning Enforcement had been contacted, and were investigating the new signs.
2. the safety impact of overgrown hedges had been discussed at the recent meeting of the Rural Alliance. The owners of any overhanging trees were to be identified, and DCC Highways informed.
3. It was reported that it had been agreed when the Millennium Green was established that there would be no problem with a side entrance being made. Sanders, Smith and Dunn had been contacted and had advised verbally that this would not be a problem in the entrance was from the adopted section of the road. Written confirmation was awaited.
4. In answer to a query, it was noted that Connecting Devon and Somerset were advising that Bratton Fleming would be connected to High Speed Internet by June.

4. Declaration of Interests

None.

5. Approval of Minutes of the meeting held 20 April 2016

The minutes of the last meeting were agreed and signed as a true record.

6. Matters Arising from Minutes of meeting held 20 April 2016

- Min. 169.3 The tree guards had been fitted on the Millennium Green.
Min. 169.4 Councillors had viewed the new signs at the Grange Hill Industrial Units and did not feel that they were intrusive, and that no further action was needed.
Min. 169.6 It was agreed that there was no problem with the new table layout at parish council meetings, and that members of the public were able to hear what was being said.

7. Planning

1. Applications:
None received.

2. Decisions

1. Approval:

60803 Installation of solar panels, alterations to external appearance (including timber cladding & new doors & windows); & conversion of garage to form additional living accommodation at Cowshed Cottage Chelfham Barnstaple

- 60804 Listed building application for installation of solar panels, alterations to external appearance (including timber cladding & new doors & windows); & conversion of garage to form additional living accommodation at Cowshed Cottage Chelfham Barnstaple
- 60824 Change of use of agricultural land to form domestic curtilage at barn adjacent Barton Bungalow Bratton Fleming

8. Correspondence

1. DAA Community Helipads. Details had been received of possible costs of lighting for a community helipad. The Trust would be visiting the village on 9 June to look at another potential site, and would look at the Millennium Green and Sports Club at the same time. It was agreed to enquire the time of the visit in order that councillors could meet them and answer any questions that they may have.
2. Station Road Allotment Association – Minutes of AGM 31 March 2016. Noted.
3. Clerk & Councils Direct magazine. Passed to Cllr Shapland.

9. Highways

It was reported that potholes were now being classified as being safe or unsafe, with only those considered unsafe being repaired.

The road edge at Ditch End had not been repaired. Cones had been placed in the ditch to warn motorists of the danger.

Potholes reported via the interactive map on the DCC Highways website were dealt with quicker than potholes reported by other means.

Plans to join neighbouring parishes to employ a lengthsman through the TAP Fund was progressing slowly. The level of funding available was not yet known.

10. Gate to Recreation Ground

The quotation for improvements to the gate to the Recreation Ground at Sentry Cross was expected the following day, and would be circulated to councillors.

11. Reports not received at the Annual Parish Meeting

1. Composting Group

Payments made during the past month had been £1500 to the parish council to help cover costs of chipper repairs, and £1500 to the Woodland Group to replace an earlier cheque. Receipts had been £4397.74 for 85.08 tonnes removed in March, and £506.75 for April. The balance currently stood at £12015.59.

2. Devon Community Resilience Forum

Cllr Freeman reported that the recent meeting had been well organised, with workshop sessions in the afternoon.

Various Chapter 8 courses were available, including one that would enable road closure signs etc to be erected when closing a road for community events.

Emergency packs in the event of a power failure were available from WPD – costs to be advised.

3. Emergency Plan

A public meeting would be held to present the draft Emergency Plan. It was thought that the Village Hall would be the best venue.

The list of First Aiders and equipment holders had not yet been compiled.

Volunteers were available to deliver flyers door to door to advertise the event. It was agreed to invite councillors in the Rural Alliance.

There would be a need to find a store to house the equipment.

to cover the initial costs it may be necessary to approach the parish council for a loan.

12. To consider any matters raised at the Annual Parish Meeting

None.

13. Finance

1. Adoption of accounts for 2015/16

Cllr Benbow proposed that the accounts be adopted. Seconded by Cllr East. All in agreement.

2. Completion of Annual Audit Return

Sections 1 & 2 of the audit return were completed and signed by the Chairman and Clerk.

3. Receipts

First 50% Precept and Grant £6521.81

4. Request for Donations

1. Bratton Fleming Festival £400.00

Cheque No. 989

It was agreed to make a donation of £400 to cover the cost of medals to be presented to village children to commemorate the Queen's 90th birthday.

2. Bratton Fleming Burial Ground

A request of a grant towards the cost of the upkeep of the burial ground had been received. It was agreed to make a grant of £600.

Cheque No.990

5. Payments:

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| 1. | Parish Clerk's salary & expenses | £117.00 |
| 2. | Bratton Fleming Village Hall | £ 75.00 |

Cheque No. 991

Cheque No.992

The two accounts were agreed for payment.

14. Items for consideration for the next Agenda.

Allotments; Recreation Ground Gate; Rhododendrons.

15. Date of next meeting: Wednesday 15 June 2016

There being no further business, the meeting closed at 9.10pm.

Signed ..
Chairman

Date