



Minutes of the Annual Parish Council Meeting held in Bratton Fleming Village Hall on Wednesday 17 May 2017 at 8:20pm.

**Present:** Cllrs B East, Mrs N Catmore, Mrs P Kellaway and G Tribe.

**In attendance:** 4 parishioners, Parish Clerk.

**1. Election of Chairman and Vice Chairman**

**1. Chairman**

Cllr Mrs Kellaway proposed that Cllr Benbow be elected as Chairman. In sending his apologies for not being able to attend the meeting Cllr Benbow had indicated his willingness to stand for election if so desired.

Seconded by Cllr East. There being no other nominations, Cllr Benbow was unanimously elected.

**2. Vice Chairman**

Cllr Mrs Catmore proposed Cllr East be elected as Vice Chairman. Seconded by Cllr Mrs Kellaway. There being no other nominations Cllr East was unanimously elected.

**2. Apologies**

Apologies for absence were received from Cllrs F Benbow, M Huxtable, A Kellaway, M Prowse, T Shapland and Cllr Mrs A Davis (DCC)

**3. Co-Option of Parish Councillor**

Mrs Lucy Miller had expressed an interest in being co-opted as parish councillor.

Cllr East proposed that Mrs Miller be co-opted. Seconded by Cllr Mrs Kellaway. All in agreement. Mrs Miller completed her Declaration of Acceptance of Office, and took her place on the council.

**4. Public Participation**

No matters raised.

**5. Declaration of Interests**

None.

**6. Approval of Minutes of the meeting held 19 April 2016**

The minutes of the last meeting were agreed and signed as a true record.

**7. Matters Arising from Minutes of meeting held 19 April 2016**

None.

**8. Planning**

**1. Applications:**

62699 Change of use of land & erection of a menage for exercising ponies on all weather surface Stoneyfield Station Road Bratton Fleming

**It was resolved** to recommend approval.

**2. Decisions**

**1. Approval:**

62591 Variation of condition 2 (approved plans) attached to planning permission 57459 (erection of new dwelling) to allow amended design at land adjacent to Sentry Cottage Bratton Fleming

62644 Erection of a lighting column to illuminate landing site for Emergency helicopter at Bratton Fleming Millennium Green

**9. Correspondence**

1. A request for a Skate Park in the village had been received from a young skateboarder. It was agreed to invite him to a future meeting to discuss the matter further.
2. Details had been received from Highways of the Highway Maintenance Community Enhancement Fund to support communities undertaking minor highway works.

3. A letter had been received from the school advising that it was considering joining Ventrus, a Multi Academy Trust. A meeting was planned for 24 May to which the parish council was invited. It was agreed that the council should be represented at the meeting, and to circulate the letter to all councillors.
4. Clerks & Councils Direct – May 2016. Noted

## 10. Highways

1. **Use of volunteers from Eagle Community**  
Item deferred until the next meeting.

## 11. Reports

To receive any report not given at the Annual Parish Meeting

### 1. Composting Group

The only receipt had been £546.35 for 9.52 tonnes material taken in March. Expenses had been £75 to Bratton Fleming Sports Club. The balance stood at £15034.23.

### 2. Woodland Group

The Woodland Group had been successful in winning the trophy again at the competition organised as part of the Devon County Show.  
The Group was congratulated for all its work and for again winning the competition.

### 3. Chairman's Report

None.

## 12. To consider any matters raised at the Annual Parish Meeting

None.

## 13. DAA Landing Site - Update

The Devon Air Ambulance Trust had offered a grant of £2906.95 towards the installation costs associated with the lighting column. This money was from the £1m awarded to all air ambulance trusts by the UK Treasury from the Libor banking fines fund.  
It was hoped to move forward on installing the electricity supply soon.

## 14. Finance

### 1. Completion of Annual Audit Return

Section 1 of the Audit Return was agreed and signed by the Chairman and Clerk.

### 2. Adoption of Accounts for 2016/17]

Copies of the balance sheet for year ending 31 March 2017 were circulated to councillors. Cllr Mrs Catmore proposed that the accounts be adopted. Seconded by Cllr Mrs Kellaway. All in agreement.

### 3. Receipt

50% Precept & Grant	£6714.78
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### 4. Request for donation – Station Road Allotments

It was agreed to make a donation of £90 to the Station Road Allotment. A shortage of allotment holders had meant that the funds were depleted and they were experiencing difficulties in covering running costs. It was also agreed to waive the rent for this year. Cheque No. 1041

### 5. Payments:

1. Bratton Fleming Village Hall	£ 35.00	<span style="color: red;">Cheque No. 1037</span>
2. Mr S Shapland	£ 24.00	<span style="color: red;">Cheque No. 1038</span>
3. Clerk's Salary & Expenses	£ 118.33	<span style="color: red;">Cheque No. 1039</span>
4. Groundwork UK	£5705.00	<span style="color: red;">Cheque No. 1040</span>

The four accounts were agreed for payment.

## 15. Items for consideration for the next Agenda.

History Group Assets; Skate Park; Eagle Community; Managing the Composting Area.

## 16. Date of next meeting: Wednesday 21 June 2017

There being no further business, the meeting closed at 9.03pm.